

## WORKING WITH RELATIVES

Applicability: This policy applies to all Oak Hill employees.

To avoid the appearance of a conflict of interest and except under extenuating circumstances as determined by Oak Hill's President or his designee, no employee may be assigned, transferred or promoted to any work site or department in which he/she will supervise, or be supervised by, a relative. For purposes of this policy, "relative" includes, but is not limited to: a parent, a spouse, siblings and children. Furthermore, no employee may be assigned or transferred to any work site at which his/her relative is a program participant.

Cross-reference:   Mission Statement  
                          Code of Ethics  
                          Conflicts of Interest

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